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**MINUTES OF MEETING
PANTHER TRACE II
COMMUNITY DEVELOPMENT DISTRICT**

5 The Regular Meeting of the Board of Supervisors of the Panther Trace II Community
6 Development District was held on Monday, July 24, 2017, at 6:30 p.m. at the Panther Trace II Clubhouse,
7 11518 Newgate Crest Drive, Riverview, Florida.

8 **FIRST ORDER OF BUSINESS - Roll Call**

9 Mr. St. Denis called the meeting to order.

10 Present and constituting a quorum were:

11	Anthony Cunha	Board Supervisor, Chairman
12	Jeff Spiess	Board Supervisor, Vice Chairman
13	Rick Hewett	Board Supervisor, Assistant Secretary
14	Burt Federman	Board Supervisor, Assistant Secretary

15 Also present were:

16	Bruce St. Denis	District Manager
17	Anna Ramirez	Amenity Manager
18	Nick Crutcher	Yellowstone

19 **SECOND ORDER OF BUSINESS - Pledge of Allegiance**

20 Mr. St. Denis led everyone in reciting the Pledge of Allegiance.

21 **THIRD ORDER OF BUSINESS – Audience Comments**

22 Resident asked about the irrigation in the median entrance of Balm River.
23 Resident asked who is responsible for maintaining an easement near the church and Newberry.
24 Resident asked about irrigation in Newberry.

25 **FOURTH ORDER OF BUSINESS – Business Matters**

26 **A. District Manager’s Memo Regarding Landscape Proposals**

27 Mr. St. Denis presented the Memo Regarding Landscape Proposals.

28 **B. Review of Proposals for Permanent Power Source for Irrigation Controller and
29 Light at East Entrance**

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31 Mr. St. Denis presented Review of Proposals for Permanent Power Source for Irrigation
32 Controller and Light at East Entrance and asked for comments or questions.

33 Discussion ensued.

34 On a MOTION by Mr. Federman, SECONDED by Mr. Hewett, WITH ALL IN FAVOR, the Board
35 approved the Proposal for Permanent Power Source for Irrigation Controller and Light at East Entrance,
36 not to exceed \$4,285, for the Panther Trace II Community Development District.

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38 **C. Review of Landscape Proposals**

39 Mr. Crutcher presented the Landscape Proposals in order of priority:
40

- 41 #1. Sod Replacement - \$95,068
- 42 #2. Landscape Removal/Dead Tree Removal - \$14,127
- 43 #3. Tree Trimming/Palm Trimming/Tree Removals - \$36,875
- 44 #4. Mulch - \$14,175

45 Mr. Crutcher presented other proposals for review.

46 Discussion ensued and it was agreed that the District Manager would work with Yellowstone on
47 drafting a recommendation for implementation for the Board at the August meeting.

48 **D. Fiscal Year 2017-2018 Budget Public Hearing**

49 **1. Open Public Hearing**

50 Mr. St. Denis requested a motion to open the Public Hearing.

51 On a MOTION by Mr. Cunha, SECONDED by Mr. Spiess, WITH ALL IN FAVOR, the Board opened
52 the Public Hearing for the Panther Trace II Community Development District.

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54 **2. Budget Presentation**

55 Mr. St. Denis presented the 2017-2018 Budget and asked for comments or questions

56 **3. Public Comments**

57 Resident asked where she could see the budget that was being discussed.

58 **4. Close Public Hearing**

59 Mr. St. Denis requested a motion to close the Public Hearing.

60 On a MOTION by Mr. Federman, SECONDED by Mr. Hewett, WITH ALL IN FAVOR, the Board
61 closed the Public Hearing for the Panther Trace II Community Development District.

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63 **E. Consideration and Approval of Resolution 2017-04 Annual Appropriation &**
64 **Adoption of the 2017-2018 Budget**

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66 Mr. St. Denis presented Resolution 2017-04 Annual Appropriation & Adoption of the 2017-2018
67 Budget and asked for comments or questions.

68 On a MOTION by Mr. Hewett, SECONDED by Mr. Cunha, WITH ALL IN FAVOR, the Board adopted
69 Resolution 2017-04 Annual Appropriation & Adoption of the 2017-2018 Budget for the Panther Trace II
70 Community Development District.

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72 **F. Consideration and Approval of Resolution 2017-05 O&M Assessments**

73 Mr. St. Denis presented Resolution 2017-05 O&M Assessments and asked for comments or
74 questions.

75 On a MOTION by Mr. Cunha, SECONDED by Mr. Spiess, WITH ALL IN FAVOR, the Board adopted
76 Resolution 2017-05 O & M Assessments for the Panther Trace II Community Development District.

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78 **G. Consideration of Resolution 2017-06 FY 2017-2018 Meeting Schedule**

79 Mr. St. Denis presented Resolution 2017-06 FY 2017-2018 Meeting Schedule and asked for
80 comments or questions.

81 Discussion ensued.

82 On a MOTION by Mr. Cunha, SECONDED by Mr. Spiess, WITH ALL IN FAVOR, the Board adopted
83 Resolution 2017-06 FY 2017-2018 Meeting Schedule for the Panther Trace II Community Development
84 District.

85

86 **H. Additional Matters**

87 There being none, next item followed.

88 **FIFTH ORDER OF BUSINESS – Administrative Matters**

89 **A. Consideration and Approval of Minutes of the June 27, 2017 Meeting**

90 Mr. St. Denis presented the Minutes of the June 27, 2017 Meeting and asked for comments,
91 questions or corrections.

92 On a MOTION by Mr. Hewett, SECONDED by Mr. Cunha, WITH ALL IN FAVOR, the Board
93 approved the Minutes of the June 27, 2017 Meeting, for the Panther Trace II Community Development
94 District.

95

96 **B. Acceptance of the June 2017 Financial Statements – P&L Detail, and Redacted BS**

97 Mr. St. Denis presented the June 2017 Financial Statements – P&L Detail and Redacted BS and
98 asked for comments or questions.

99 On a MOTION by Mr. Spiess, SECONDED by Mr. Cunha, WITH ALL IN FAVOR, the Board accepted
100 the June 2017 Financial Statements – P&L Detail and Redacted BS for the Panther Trace II Community
101 Development District.

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103 **C. Acceptance of the May 2017 Expenditures**

104 Mr. St. Denis presented Acceptance of the May 2017 Expenditures and asked for comments or
105 questions.

106 Mr. Cunha questioned Disclosure Services, Republic Services late fee and pool maintenance.

107 On a MOTION by Mr. Spiess, SECONDED by Mr. Cunha, WITH ALL IN FAVOR, the Board accepted
108 the May 2017 Expenditures for the Panther Trace II Community Development District.

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110 **SIXTH ORDER OF BUSINESS – Staff Reports**

111 **A. District Manager**

112 Mr. St. Denis gave an update on new pool company stating there was a savings of \$800 per
113 month.

114 He also gave an update on the well credits.

115 **B. Attorney**

116 There being none, next item followed.

117 **C. Engineer**

118 There being none, next item followed.

119 **D. Amenity Manager's Report July 2017**

120 Ms. Ramirez presented the Amenity Manager's Report and asked for comments or questions.

121 Discussion ensued.

122 • **Consideration of Florida Courts Proposal for Resurface of Tennis Courts**
123 **(\$16,860) and an additional \$350 for Pickleball Lines**

124 Ms. Ramirez presented Consideration of Florida Courts Proposal for Resurface of Tennis Courts
125 (\$16,860) and an additional \$350 for Pickleball Lines and asked for comments or questions.

126 Discussion ensued.

127 On a MOTION by Mr. Hewett, SECONDED by Mr. Spiess, WITH Mr. Spiess voting AYE, and Mr.
128 Federman voting NAY, the Board approved the Florida Courts Proposal for Resurfacing the Tennis
129 Courts (\$16,860) and an additional \$350 for Pickleball Lines for the Panther Trace II Community
130 Development District.

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132 • **Consideration of Signs Now Proposal for No Trespassing Signs (\$527.04 or**
133 **\$655.52)**

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135 Ms. Ramirez presented Consideration of Signs Now Proposal for No Trespassing Signs (\$527.04)
136 or \$655.52) and asked for comments or questions.

137 Discussion ensued.

138 On a MOTION by Mr. Cunha, SECONDED by Mr. Spiess, WITH ALL IN FAVOR, the Board approved
139 the Signs Now Proposal for No Trespassing Signs for \$527.04 for the Panther Trace II Community
140 Development District.

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142 Ms. Ramirez commented on an email received about child drowning, so she purchased signs, "No
143 Lifeguard on Duty."

144 Ms. Ramirez updated the Board on splash pad and motor propeller.

145 **SEVENTH ORDER OF BUSINESS – Audience Comments**

146 Resident asked about signs for birds/cranes. The Board approved signs if at the County's expense.

147 Resident commented about residents not being able to attend tonight's landscape meeting getting
148 information on the website.

149 **EIGHTH ORDER OF BUSINESS – Supervisors Requests**

150 There being none, next item followed.

151 **NINTH ORDER OF BUSINESS – Adjournment**

152 On a MOTION by Mr. Hewett, SECONDED by Mr. Spiess, WITH ALL IN FAVOR, the Board
153 adjourned the meeting for the Panther Trace II Community Development District.

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155 **Each person who decides to appeal any decision made by the Board with respect to any matter*
156 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
157 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on AUG 28, 2017.



Signature

BRUCE ST. DENIS

Printed Name

Title: Secretary Assistant Secretary



Signature

Anthony Cunha

Printed Name

Title: Chairman Vice Chairman